Centrum för Industriell
Informationsteknologi

Project leaders within CENIIT,
Departments at LiTH,
Members of the CENIIT board

PROJECT APPLICATION FOR CENIIT 2017

Applications for project funding for 2017 (both current and new projects) shall be submitted **no later than 2016-09-11**. Applications after this date will not be considered for funding. Applications shall be submitted in electronic form (PDF file) by email to CENIIT manager Erik Frisk <frisk@isy.liu.se>. The submitted application is considered an internal document and is not public.

The applications will be discussed at a meeting on 2016-10-04 and the recommendation by the CENIIT board to the LiTH board will be made available to the applicants at the earliest time after decision. The board estimates that there will be a possibility to grant 3-4 new projects for 2017. A description of the board's policy for CENIIT can be found at http://ceniit.lith.liu.se/ where also descriptions of current projects and the members of the board can be found.

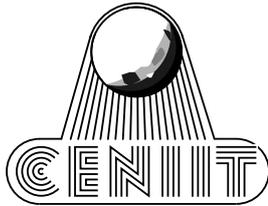### Applications for new projects (including projects with planning funding)

The description below applies to applications for new projects *and* projects that during the previous year have had planning funding. For projects with planning funding, it is important to relate to any instructions from the board given at the last application review.

In general:

- Applicants are encouraged to contact a board member before the decision meeting to discuss the project. This board member can then act as rapporteur at the decision meeting.

- A template for the application document can be downloaded from the CENIIT website.

- Projects with planning funding shall apply according the template for new projects.

- All applications for new projects are asked to preliminary book 11.00-15.00 on 2016-10-04 for an interview with the board.

- Qualified to apply is a person with a doctoral degree, active within LiTH, who is not a professor.

- A person/project can normally be funded for at most 6 years.

An application for a new CENIIT project shall contain the following parts and be approximately 5 pages (excluding CV):

- A description of the project background and industrial motivations.

- The projects position in an international perspective.

- A description of the research environment in which the project is performed.

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- A description of the project vision on a three-year perspective and also long term with respect to research activities, independence, and plans to form an independent research group.

- A description of the proposed projects connections to other CENIIT projects.

- A description of the proposed project's connection to industry by naming partner company and contact person. It is strongly encouraged that one, or several, letters of intent from concerned companies are included in the application. A description of planned ways of collaboration is also recommended.

- An operational plan, with objectives, for activities during the first year.

- A budget for the project. From the budget it shall be clear which researchers/PhD-students that is partly financed by the project. A limited part of the funding can be used to visit collaborating companies with the purpose of developing the project and disseminate project results.

- During 2016, a full CENIIT grant consisted of 440 000 SEK/year.

- A summary of other grants that are intended to support the project.

- CV for the intended project leader.

Applications for continued funding of existing projects

Applications shall include a project report of about 2-3 pages with the following content:

- A description of the project background and industrial motives.

- A description of the long-term objectives of the project.

- A description of current project status and what results that has been achieved.

- A description of cooperation with industry by naming industrial collaborator, contact person, and forms of co-operation.

- A description of cooperation with other CENIIT projects.

- List of publications.

The project report can consist of the description that has been linked to the CENIIT website under the condition that the project description is updated. In addition to the project report, the application shall include:

- An operations plan, with objectives, for the coming years activities.

- An economical account for how the grant has been used during 2016. It shall be clear which persons, and to what percentage, that has been funded by CENIIT. It shall also be reported how concerned persons are otherwise financed.

- A budget for the upcoming year.